

# Continuing Education Study Club Application

March 2024

## General Information:

This checklist has been designed for a Study Club seeking approval for recognition as an approved sponsor for continuing education credits.

The approval process begins with the submission of the application form to [ce@rcdso.org](mailto:ce@rcdso.org).

## Eligibility:

To be eligible for consideration, College Approved Study Clubs must:

- Be formed by a group of at least 5 dentists who are all active registrants of the Royal College

of Dental Surgeons of Ontario (RCDSO). These registrants can be general dentists, or specialists, or a combination of both;

- Clearly reflects the profession of dentistry in the name;
- Not be platforms for a dentist to promote courses;
- Provide a forum for RCDSO registrants to meet regularly for the purpose of case discussion and continuing education applicable to the practice of dentistry in Ontario;
- Be free from association with a lab or another organization.

## PART 1: CONTACT INFORMATION

Contact Name of Dentist:	
Contact Address:	
Email:	
Phone:	
Application Submission Date:	
Submission Status:	<input type="checkbox"/> New <input type="checkbox"/> Resubmission <input type="checkbox"/> Contact information update <input type="checkbox"/> Request to change Study Club name <input type="checkbox"/> Current expiry date: _____
Proposed Name of Dental Study Club:	
Current Name of Study Club (for Resubmissions):	

## PART 2: ONTARIO LICENSED DENTISTS FORMING STUDY CLUB

Name: _____	RCDSO Registration # _____
Name: _____	RCDSO Registration # _____
Name: _____	RCDSO Registration # _____
Name: _____	RCDSO Registration # _____
Name: _____	RCDSO Registration # _____

## PART 3: STUDY CLUB DETAILS

Frequency and Duration of Meetings:	
Type of Meeting:	<input type="checkbox"/> In-person <input type="checkbox"/> Virtual
Membership Size (general dentists, specialists?):	
Educational Goals and Objectives:	
Mission Statement/Purpose:	
Formats of Continuing Education Activities Offered (check all that apply):	<input type="checkbox"/> Lecture/Course/Seminar <input type="checkbox"/> Virtual Meetings <input type="checkbox"/> Study Club Business Meetings <input type="checkbox"/> Case Discussions
Attachment	The following supporting document is attached: <input type="checkbox"/> Sample of CE attendance verification document provided to participants
Contact	<a href="mailto:ce@rcdso.org">ce@rcdso.org</a>